



Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Monday, 8th April 2013

In Committee Room 1, Town Hall, Chorley

At 6.30 pm

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

28 March 2013

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 8TH APRIL 2013

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 8th April 2013 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 8)**

To confirm as a correct record the minutes of the Overview and Scrutiny Committee meeting held on 22 January 2013 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet Minutes (Pages 9 - 26)**

To consider the enclosed minutes of the Executive Cabinet meetings held on 21 February and 21 March 2013 (enclosed)

6. **Overview and Scrutiny Performance Panel minutes (Pages 27 - 38)**

To consider the enclosed the enclosed minutes of the Overview and Scrutiny Panel meetings held on 17 December 2012, 11 March and 20 March 2013.

7. **Overview and Scrutiny Task Group - Adoption of Estates (Pages 39 - 60)**
To consider and approve the Final Report of the Overview and Scrutiny Task Group – Adoption of Estates review that has recently been undertaken. The report has been circulated to everybody who was involved with the review and any comments will be reported at the meeting. (enclosed)
8. **Overview and Scrutiny Review : Private Rented Housing Inspection - Update (Pages 61 - 64)**
To consider the update report of the Director of People and Places (enclosed)
9. **Overview and Scrutiny Review of Asset Management - Monitoring Report (Pages 65 - 68)**
To consider the final monitoring report of the recommendations implemented from the scrutiny review of Asset Management (enclosed)
10. **Overview and Scrutiny Review of the Lancastrian - Monitoring Report (Pages 69 - 74)**
To consider the second monitoring report of the recommendations implemented from the scrutiny review of the Lancastrian.
11. **Overview and Scrutiny Review of Tourism and Supporting Chorley - Monitoring Report (Pages 75 - 80)**
To consider the second monitoring report of the recommendations implemented from the scrutiny review of the Lancastrian.
12. **Review of Overview and Scrutiny Work Programme 2012/13 (Pages 81 - 84)**
To consider the report of the Chief Executive and attached Overview and Scrutiny Work Programme for 2012/13 (enclosed)
13. **Notice of Key Decisions (Pages 85 - 92)**
To receive and consider the Notice of Key Decisions published on 8 March 2013 (enclosed)
14. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

Dianne Scambler
Democratic and Member Services Officer

E-mail: dianneb.scambler@chorley.gov.uk
Tel: (01257) 515034
Fax: (01257) 515150

Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Steve Holgate (Chair), Councillor Roy Lees (Vice-Chair) and Councillors Julia Berry, Matthew Crow, Graham Dunn, Robert Finnamore, Christopher France, Hasina Khan, Marion Lowe, Joyce Snape, Kim Snape and Ralph Snape for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Chris Moister (Head of Governance), Carol Russell (Democratic Services Manager), Chris Sinnott (Head of Policy and Communications) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے: